

HWD Funded Postgraduate Nursing Education Frequently Asked Questions

Who can apply for Health Workforce Directorate (HWD) postgraduate nursing funding?

There is funding available through HWD, if you meet the following criteria:

- You are a registered nurse (RN) or registered midwife (RM who is also an RN)
- Hold a current annual practicing certificate (APC).
- Be currently employed as an RN or RM by a health service that is funded by Nelson Marlborough Health or the Ministry of Health from Vote Health.
- Work at least .7 FTE
- Be a NZ citizen or hold a NZ residency permit as conferred by the NZ Immigration Service.
- Meet the criteria required by education/ tertiary provider.
- Complete the electronic career plan AND application within application time frame
- Supply all documentation within application time frame

Do I have to have a current PDRP Portfolio?

A PDRP portfolio is a mandatory requirement for NMH RNs only. If you are a primary RN you are not required to have a PDRP portfolio unless it is a condition of your current employment.

What does the funding cover?

HWD funding may be used for the following:

- The cost of the postgraduate paper (i.e. tuition fees and other compulsory fees)
- A subsidy towards travel and accommodation where a trainee is required to travel more than 100km one way from their usual place of work to the place of study.
- Clinical release to enable attendance at the compulsory components of the paper (i.e. block courses)
- Reimbursing time for mentors/clinical supervisors for papers that require this. For NMH employees, this reimbursement is transferred to the supervisor's department.
- **HWD funding is NOT paid directly to the trainee and does NOT cover meal costs.**

What is Māori and Pacific Support Funding?

This funding is available for mentoring, cultural supervision, and cultural development that can be accessed to support Māori and Pacific nurses to successfully complete their qualification. There is a section in the online HWD application for you to indicate if you wish to apply for this funding, which requires a cultural support plan to be developed in conjunction with the NMH Māori Health Team. Please discuss this with the Nurse Consultant - Education and Development at the time of application.

When will I know if my application has been successful?

You will be notified by the NMH Director of Nursing in writing during the months preceding your course of study.

How will my course fees be paid?

Once your study has been approved by NMH, your course fees will be paid direct by NMH. If an invoice is sent to you, please request that the education provider invoices the NMH directly. The tertiary provider will issue a "third party invoice" to NMH.

How will I be reimbursed for travel and accommodation?

You will be paid directly by your employer for any agreed travel and accommodation

How will I be reimbursed for Study Leave/Release Time?

You will be paid directly by your employer for any agreed Study Leave/Release Time

What do I need to do when I have finished my course?

You will be asked to indicate whether or not you have passed your course, and will also be required to complete a survey which will be emailed to you when the semester has ended. All information shared is confidential and is required as part of outcome-based reporting to HWD.

What if I feel that I am struggling and may not end up passing my paper?

There is no penalty for not passing your paper. If at any stage you feel you are struggling, please contact the Nurse Consultant - Education and Development immediately. There may be several options available for ensuring you receive the support required to be successful with your studies.

What do I do if I have any queries regarding HWD funding for my postgraduate study?

For any queries regarding HWD postgraduate study, please feel free to contact us at:
PGNursing@nmdhb.govt.nz