

**MINUTES OF A PUBLIC MEETING OF BOARD MEMBERS OF NELSON MARLBOROUGH HEALTH HELD IN SEMINAR ROOM 1, BRAEMAR CAMPUS, NELSON HOSPITAL ON 22 AUGUST 2017 AT 1.00PM**

**Present:**

Alan Hinton (Deputy Chair), Patrick Smith, Dawn McConnell, Allan Panting, Craig Dennis, Jenny Black (Marlb), Stephen Vallance, Gerald Hope

**In Attendance:**

Peter Bramley (Chief Executive), Nick Baker (Chief Medical Officer), Eric Sinclair (GM Finance & Performance), Pam Kiesanowski (DoNM & Acting GM Clinical Services), Cathy O'Malley (GM Strategy Primary & Community), Ditre Tamatea (GM Maori Health & Vulnerable Populations), Jane Horder (Communications), Gaylene Corlett (Minute Secretary)

**Apologies:**

Jenny Black (Chair), Judy Crowe, Brigid Forrest

**Karakia:**

Ditre Tamatea

**SECTION 1: PUBLIC FORUM / ANNOUNCEMENTS**

- Samantha Gee, Nelson Mail

**SECTION 2: APOLOGIES AND REGISTRATIONS OF INTEREST**

**Moved:** Gerald Hope  
**Seconded:** Allan Panting

**RECOMMENDATION:**

**THAT APOLOGIES AND REGISTRATIONS OF INTEREST BE NOTED.**

**AGREED**

**SECTION 3: MINUTES OF PREVIOUS MEETING AND CORRESPONDENCE**

**Moved:** Gerald Hope  
**Seconded:** Allan Panting

**THAT THE MINUTES OF THE MEETING HELD ON 25 JULY 2017 BE ADOPTED AS A TRUE AND CORRECT RECORD.**

**AGREED**

### 3.2 Action Points

Item 1 – Mental Health update to be provided in closed meeting as the consultation process is still underway. Completed

Item 2 – Faster cancer treatment reasons for exceeding 62 days for Maori and lung cancer updated in CE report. Completed

Item 3 – write to house surgeon regarding inviting to Board meeting to present Ceiling of Care is in progress

## SECTION 4: DEPUTY CHAIR'S REPORT

The Deputy Chair commended the Chief Executive on his recent newsletter sent to staff noting it was a good summary of events with encouraging comments.

The Deputy Chair, and Board, congratulated the GM Support Services on his success in obtaining the role as the Chief Operating Officer at Southern DHB.

## SECTION 5: CONSUMER COUNCIL CHAIR'S REPORT

Noted.

**Moved:** Jenny Black (Marlb)

**Seconded:** Craig Dennis

### RECOMMENDATIONS:

**THAT THE BOARD RECEIVES THE CONSUMER COUNCIL REPORT.**

**AGREED**

## SECTION 6: CHIEF EXECUTIVE'S REPORT

### Staff Survey

The survey ended on 28 July 2017 with 1,400 responses being received. Noted after the last staff survey, in 2015, a group was established called Staff Engagement / Working Together (SE:WT). The group has ELT sponsors and is a strong partnership with our unions (NZNO and PSA). Four key themes have been focussed on. **It was requested that** an update on the progress SE:WT has made on those focus areas be presented at the next meeting.

### PICS

Noted Orion has delivered on time for the software build in August. This has enabled our own local testing and training staff to start. The next version update is due in September, with a go live date of March/April 2018. This will allow a 6 month period to get prepared for the go live across the district.

### Health Targets

The 2016/17 Quarter 4 health target results for PHOs and DHBs were tabled and noted.

### Mental Health

Discussion was held on inpatient seclusion in terms of hours, noting the number of clients is very small. It was noted that one client can increase hours tenfold in a very short period. The report from Te Pou on the DHB mental health unit was noted, especially the decrease in the use of seclusion.

### Models of Care

An update on Models of Care was provided noting ELT have agreed to the definition of models of care and general principles that will underpin this work. A Programme Manager will be recruited and two members of the Strategy Primary & Community team will assist with the project. Clinicians will be involved as part of a Clinical Reference Group. The DHB will work with Ministry around business cases as needed. The timeline was discussed noting the first business case will be submitted in 12 months. The model of care is crucial in delivering better health care. This next year will be full of challenges but it is exciting. **It was requested** that the definition and general principles of models of care be presented at the next meeting, with an update provided each month.

### HCSS

Noted the change in provider is underway. The key is clients remain happy, as many as possible retain their support workers, and that support workers have the opportunity to move, if they wish, to the new provider. Messages have gone out to clients last week about the outcome of the tender, and what is going to happen now. Debriefing with exiting providers has been completed. Noted the contract is for 5 years.

**Moved:** Dawn McConnell  
**Seconded:** Jenny Black (Marlb)

#### **RECOMMENDATION:**

**THAT THE BOARD RECEIVES THE CHIEF EXECUTIVE'S REPORT.**

**AGREED**

## **SECTION 7: FINANCIAL REPORT**

Positive result for month with a small surplus of \$125k which is \$46k favourable to plan.

**Moved:** Dawn McConnell  
**Seconded:** Jenny Black (Marlb)

#### **RECOMMENDATIONS:**

**THAT THE BOARD RECEIVES THE FINANCIAL REPORT.**

**AGREED**

## **SECTION 8: CLINICAL GOVERNANCE REPORT**

Report noted.

Moved: Stephen Vallance  
Seconded: Gerald Hope

**RECOMMENDATIONS:**

**THAT THE BOARD RECEIVES THE CLINICAL GOVERNANCE REPORT.**

**AGREED**

**SECTION 9: GENERAL BUSINESS**

Nil.

***Public Excluded***

Moved: Craig Dennis  
Seconded: Jenny Black (Marlb)

**RECOMMENDATION:**

***THAT the Board resolve itself into a Committee of the whole and that in terms of the NZ Public Health & Disability Act 2000, the public be excluded while the following items are considered:***

- ***Minutes of a meeting of Board Members held on 25 July 2017 (Clause 32(a) Third Schedule NZ Public Health & Disability Act 2000)***
- ***DHB Chair's Report - To protect information that is subject to a delegation of confidence (Clauses 32(a) and (b) Third Schedule NZ Public Health & Disability Act 2000)***
- ***DHB Chief Executive's Report - To protect information that is subject to a delegation of confidence (Clauses 32(a) and (b) Third Schedule NZ Public Health & Disability Act 2000)***

**Resolutions from the Public Excluded Meeting:**

The Board approved the following resolutions in the Public Excluded section of the Board meeting:

- Minutes of Previous Meeting – APPROVED
- Deputy Chair's Report – RECEIVED
- Decision: Disposal of Surplus Property – APPROVED
- Decision: Marlborough Health Hub - APPROVED
- Decision: Agreement Variation – APPROVED
- Decision: Urgent Care Centre - APPROVED
- CEs Report – RECEIVED

Meeting closed at 2.00pm.

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## **CORRESPONDENCE**

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<b>Date Received</b>	<b>From</b>	<b>Title</b>
31/08/2017	Joanna Santa Barbara	Coal Fired Burners at Nelson and Wairau Hospitals