
MEMO

To: Board Members

From: Susie Keegan, Programme Director
Eric Sinclair, GM Finance Performance & Facilities

Date: 17 October 2018

Subject: **UPDATE: Indicative Business Case Programme**

Status

This report contains:

- For decision
- Update
- Regular report
- For information

Introduction

The purpose of this memo is to provide an update to Board Members on the Indicative Business Case (IBC) Programme progress. The update is presented around the four key workstreams comprising the IBC programme, being:

- 2015 Health Needs Assessment refresh
- Clinical Services Planning
- Pre-design and master planning
- Indicative Business Case.

Health Needs Assessment

Steady progress has been made in advancing the workstream. Of note:

- 20-year inpatient and outpatient baseline projections have been completed and discussed with the newly established IBC Clinical Engagement Group (CEG)
- Health Needs Assessment refresh is substantially completed.

Clinical Services Plan

Steady progress has been made in advancing this workstream. There has been intense engagement with the CEG and supplementary clinicians through a series of workshops over the past two weeks. Attendance and participation in the workshops has been high. Of note:

- Draft Clinical Services Planning Framework is substantially completed
- Completed first four of five Strategic Configuration Issue workshops with the CEG, supplemented with Models of Care (MOC) and Mental Health participants as required
- Departmental survey deployed.

Pre-design and Master Planning

Early progress has been made in advancing this workstream. Of note:

- Existing site and facilities information has been received and reviewed, including recent Beca assessments and CAD drawings
- Development of outline Schedule of Accommodation has commenced
- Site information has been converted into stacking models
- Engagement with NMH facilities teams has commenced, including site visits of Nelson and Wairau Hospitals.

Indicative Business Case

Early progress has been made in advancing the IBC workstream. Of note:

- Management Oversight Group (MOG) initiation meeting and Investment Logic Mapping (ILM) workshop was held on 2 October, where five Strategic Configuration Issues were canvassed
- Feedback has been sought and provided on ILM outputs.

Other programme Activities

- Presented to MOC Clinical Working Group on 9 October to canvas the Strategic Configuration Issues
- Regular meetings with MOC Programme Director to ensure programmes inform each other and link up where required
- Weekly project team meetings
- Schedule on track. However, significant risks remain around timeline due to ambitious timeframes for the programme and consequent impact on clinician and management availability and capacity to engage and provide timely information where required
- We recognize that a communications plan for IBC programme needs to be developed and deployed. Discussions have commenced with the Communications team on what is required.

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Programme Director

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GM Finance, Performance & Facilities

RECOMMENDATION:

THAT THE BOARD NOTES THE UPDATE ON THE INDICATIVE BUSINESS CASE PROGRAMME.