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# MEMO

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**To:** Board Members  
**From:** Jenny Black, Chair  
**Date:** 17 October 2018  
**Subject:** **Chair's Report**

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## *Status*

This report contains:

- For decision
- Update
- Regular report
- For information

A verbal update will be provided at the meeting.

Jenny Black  
Chair

### RECOMMENDATIONS:

**THAT THE BOARD RECEIVE THE CHAIR'S REPORT.**