

MINUTES OF A PUBLIC MEETING OF BOARD MEMBERS OF NELSON MARLBOROUGH HEALTH HELD IN THE SEMINAR ROOM, ARTHUR WICKS BUILDING, WAIRAU HOSPITAL ON 25 SEPTEMBER 2018 AT 1.00PM

Present:

Jenny Black (Chair), Alan Hinton (Deputy Chair), Stephen Vallance, Allan Panting, Patrick Smith, Jenny Black (Marlb), Gerald Hope, Dawn McConnell, Judy Crowe, Brigid Forrest, Craig Dennis

In Attendance:

Jane Kinsey (Acting Chief Executive), Cathy O'Malley (GM Strategy Primary & Community), Eric Sinclair (GM Finance Performance & Facilities), Lexie O'Shea (GM Clinical Services), Pamela Kiesanowski (Director Nursing & Midwifery), Hilary Exton (Director Allied Health), Nick Baker (Chief Medical Officer), Rachel Wells (GM People & Capability), Ditre Tamatea (GM Maori Health & Vulnerable Populations), Kirsty Martin (GM Information Technology), Jane Horder (Communications), Gaylene Corlett (Minute Secretary)

Apologies:

Peter Bramley (Chief Executive)

Karakia:

Ditre Tamatea

SECTION 1: PUBLIC FORUM / ANNOUNCEMENTS

Nil.

SECTION 2: APOLOGIES AND REGISTRATIONS OF INTEREST

Allan Panting to forward an update to his Interests to the Minute Secretary.

Moved: Alan Hinton
Seconded: Jenny Black (Marlb)

RECOMMENDATION:

THAT APOLOGIES AND REGISTRATIONS OF INTEREST BE NOTED.

AGREED

SECTION 3: MINUTES OF PREVIOUS MEETING

Moved: Alan Hinton
Seconded: Jenny Black (Marlb)

THAT THE MINUTES OF THE MEETING HELD ON 28 AUGUST 2018 BE ADOPTED AS A TRUE AND CORRECT RECORD.

AGREED**3.2 Action Points**

Item 1 – H&S dashboard: Due October

Item 2 – Oral Health Dental Day/Oral Health Data: Noted in CE report. Completed

Item 3 – Consumer Council Member Recruitment and TOR: Due November

3.3 Correspondence

Noted.

SECTION 4: CHAIR'S REPORT

The Chair updated on the recent national Chairs/CEOs meetings held in Wellington, the Minister of Health visit to Nelson on 14 September, and confirmed that voting to elect independent directors was undertaken at the recent NZHPL AGM.

Annual Plan 2018-19

Approval for the Chair and Chief Executive to sign the Annual Plan 2018/19 was endorsed by the Board.

Moved: Gerald Hope
Seconded: Dawn McConnell

RECOMMENDATION:**THAT THE BOARD:**

- 1 AUTHORISES THE CHAIR AND CHIEF EXECUTIVE TO SIGN THE NMH ANNUAL PLAN 2018-19**
- 2 RECEIVE THE CHAIR'S REPORT.**

AGREED**SECTION 5: ACTING CHIEF EXECUTIVE'S REPORT**

Jane Kinsey, Acting Chief Executive, updated the Board.

Care Foundation

Brief discussion held on the four key pillars. **It was agreed** that further information on these will be forwarded to members.

Performance Appraisals

Discussion was held on the need to focus on performance appraisals noting P&C is now fully resourced, and will ensure completed performance appraisals are loaded into the system. The P&C team are also looking at ensuring the conversation between a staff member and their manager is of better quality as performance appraisals are valued. The aim is to make it simple and easy to engage with staff and get them completed in a timely manner.

Moved: Alan Hinton
Seconded: Patrick Smith

RECOMMENDATION:

THAT THE BOARD RECEIVES THE ACTING CHIEF EXECUTIVE'S REPORT.

AGREED

SECTION 6: CONSUMER COUNCIL CHAIR'S REPORT

Noted.

SECTION 7: UPDATES:

7.1 Models of Care Programme

Discussion held on the Health Care Home (HCH) expression of interest process including funding commitments.

SECTION 8: FINANCIAL REPORT

A surplus of \$378k for the period has resulted in a year to date deficit of \$36k versus the planned deficit of \$93k.

Moved: Alan Hinton
Seconded: Allan Panting

RECOMMENDATIONS:

THAT THE BOARD RECEIVES THE FINANCIAL REPORT.

AGREED

SECTION 9: CLINICAL GOVERNANCE REPORT

No report this period.

SECTION 10: GENERAL BUSINESS

Nil.

Public Excluded

Moved: Craig Dennis
Seconded: Patrick Smith

RECOMMENDATION:

THAT the Board resolve itself into a Committee of the whole and that in terms of the NZ Public Health & Disability Act 2000, the public be excluded while the following items are considered:

- ***Minutes of a meeting of Board Members held on 28 August 2018 (Clause 32(a) Third Schedule NZ Public Health & Disability Act 2000)***
- ***DHB Chair's Report - To protect information that is subject to a delegation of confidence (Clauses 32(a) and (b) Third Schedule NZ Public Health & Disability Act 2000)***
- ***DHB Chief Executive's Report - To protect information that is subject to a delegation of confidence (Clauses 32(a) and (b) Third Schedule NZ Public Health & Disability Act 2000)***

Resolutions from the Public Excluded Meeting:

The Board approved the following resolutions in the Public Excluded section of the Board meeting:

- Minutes of Previous Meeting – APPROVED
- Chair's Report – RECEIVED
- Decision: Agreement Variation Request – APPROVED
- Decision: Laundry Contract Renewal – APPROVED
- Decision: Nelson Hospital Indicative Business Case – APPROVED
- CEs Report – RECEIVED
- H&S Report – RECEIVED

Meeting closed at 1.50pm.