

MINUTES OF A PUBLIC MEETING OF BOARD MEMBERS OF NELSON MARLBOROUGH HEALTH HELD IN THE SEMINAR CENTRE ROOM 1, BRAEMAR CAMPUS, NELSON HOSPITAL ON 24 OCTOBER 2017 AT 1.00PM**Present:**

Jenny Black (Chair), Alan Hinton (Deputy Chair), Patrick Smith, Dawn McConnell, Allan Panting, Craig Dennis, Jenny Black (Marlb), Gerald Hope, Judy Crowe, Brigid Forrest, Stephen Vallance

In Attendance:

Eric Sinclair (Acting CE and GM Finance & Performance), Nick Baker (Chief Medical Officer), Cathy O'Malley (GM Strategy Primary & Community), Lexie O'Shea (GM Clinical Services), Pam Kiesanowski (Director Nursing & Midwifery), Mike Brown (IOD), Judith Holmes (Chair Consumer Council), Amy Clarke (Facilitator Consumer Council), Rachel Wells (GM People & Capability), Stephanie Gray (Communications), Gaylene Corlett (Minute Secretary)

Apologies:

Peter Bramley

Karakia:

Patrick Smith

SECTION 1: PUBLIC FORUM / ANNOUNCEMENTS

- Lew Solomon tabled a paper on NZ and UK suicide rates compared by 5 year age bands. Noted in the middle age bands we are almost identical, however the young age bands difference is very marked. Either we have a much higher rate than the UK or else the Coroner's decisions are skewed to not necessarily report what they see as suicide. Noted the NZ number of males 20+ are double that of the UK. Pre-election, Lew contacted the political parties to see what they are going to do about suicide. Noted the Labour response is to roll out the "nurse in school programme" – 240 nurse hours per 100 pupils in decile 1-3 schools. This will provide benefits for students in all areas of health not just mental health. A copy of their response to be circulated to the Board.

SECTION 2: APOLOGIES AND REGISTRATIONS OF INTEREST

Moved: Dawn McConnell
Seconded: Jenny Black (Marlb)

RECOMMENDATION:

THAT APOLOGIES AND REGISTRATIONS OF INTEREST BE NOTED.

AGREED

SECTION 3: MINUTES OF PREVIOUS MEETING AND CORRESPONDENCE

Moved: Dawn McConnell
Seconded: Jenny Black (Marlb)

THAT THE MINUTES OF THE MEETING HELD ON 26 SEPTEMBER 2017 BE ADOPTED AS A TRUE AND CORRECT RECORD.

AGREED

3.2 Action Points

Item 1 – Ceiling of Care: the Chair has spoken to the House Surgeon and followed up with the Consultant Lead. Conversations are ongoing around the application of ACPs, ceilings of care, etc. Discussion will be held at a future HAC meeting on these bodies of work and how the Board could progress them. Completed

Item 2 – Thank you to DoNM: Completed

Item 3 – Thank you to staff: Completed

Item 4 – Consumer Council feedback: Completed

Item 5 – thank you to Ophthalmology Department: Completed

Item 6 – Noted the figures were just for the first quarter. We are on track to achieve this health target.

SECTION 4: CHAIR'S REPORT

No report this period.

SECTION 5: DECISION

5.1 2018 Meeting Dates

One change was noted for the Board to Board meeting, with the new date being 27 June 2018. The proposed meeting dates were endorsed by the Board.

Moved: Judy Crowe
Seconded: Craig Dennis

RECOMMENDATIONS:

THAT THE BOARD ENDORSES THE MEETING DATES FOR 2018.

AGREED

SECTION 6: CONSUMER COUNCIL CHAIR'S REPORT

Report noted. Judith Holmes (Chair) and Amy Clarke (Facilitator) spoke to the Board on the Consumer Council, noting:

- Council has been in existence for 6 months

- Seven members – five from Nelson, two from Wairau – chosen by the Board and ELT to represent different backgrounds
- Meet for two hours every month in Nelson, with every 4th meeting in Wairau
- Well supported by CE and Board Chair
- Goal is to promote and develop consumer awareness in NMDHB
- Supported by and working closely with the Clinical Governance Committee. Will have a Consumer Council representative on the CGC from January 2018
- Educating people on what the Council do
- Work on DHB brochures, papers and forms
- Scope is vast but not sure where they fit in the hospital system particularly relating to the budget. Want to embed their involvement in work to ensure input is provided in a timely way, especially as they only meet once a month for two hours. Other DHBs are part of the PPG process. Our Council will look at this in the future
- The Council are a work in progress.

Discussion:

Need to tidy up process to ensure Council are not swamped and get as much time as possible to have input.

Queried if Council could be utilised by primary care.

How much do the Council members do individually and how much do they do as a group. Intent is that not everything has to be brought through the Council, as we need consumer input, especially with expert knowledge, available wherever it is needed.

Have a Consumer Council email address to give out to the community but only deal with hospital issues. They are an advisory committee to advise the DHB, not for the public to engage the DHB on community issues, and not part of the complaint process.

Moved: Judy Crowe
Seconded: Jenny Black (Marlb)

RECOMMENDATIONS:

THAT THE BOARD RECEIVES THE CONSUMER COUNCIL REPORT.

AGREED

SECTION 7: CHIEF EXECUTIVE'S REPORT

Welcome expressed to Rachel Wells, GM People & Capability, and Patrick Ng, GM Support Services, was bid farewell as he departs for Southern DHB in November.

The challenges faced by staff with the winter pressures that continued into September was acknowledged.

Patient portals in primary care are becoming more popular nationally with over 471 practices and 407,049 patients using portals across the country (according to the June national report). Noted Marlborough is very low in the uptake of this initiative.

Physical work has started in the old Churchill Trust wing at Wairau Hospital for the Urgent Care Centre noting the official name has not yet been confirmed.

Discussion held on the preliminary results for quarter 2 of the Quality & Safety Measures noting for the first time since 2014 we did not achieve the 95% target for hip and knee arthroplasty procedures. Noted this is a national report with only the NMDHB data extracted. The link to the full report is to be emailed to members.

Moved: Dawn McConnell
Seconded: Allan Panting

RECOMMENDATION:

THAT THE BOARD RECEIVES THE CHIEF EXECUTIVE'S REPORT.

AGREED

SECTION 8: FINANCIAL REPORT

After a very busy first quarter the DHB has held the deficit to \$110k year to date, which is \$85k adverse to plan.

Activity within the hospital continued to be very high during September. Workforce costs have remained on budget, and IDFs remain on close watch.

Moved: Alan Hinton
Seconded: Craig Dennis

RECOMMENDATIONS:

THAT THE BOARD RECEIVES THE FINANCIAL REPORT.

AGREED

SECTION 9: CLINICAL GOVERNANCE REPORT

Discussion held on the Clinical Governance report noting the report could cover issues that the CGC are tackling, rather than business as usual. Noted there are 21 committees overseen by CGC. Suggested have an overview of what the 21 committees cover and have 1 or 2 of them present to the Board each time.

The Board receives assurance and awareness of the DHB's financials each month. How does the Board have assurance, visibility and awareness of the quality performance of the DHB in its entirety? Suggested a quarterly report may be more appropriate.

Moved: Dawn McConnell
Seconded: Patrick Smith

RECOMMENDATIONS:**THAT THE BOARD RECEIVES THE CLINICAL GOVERNANCE REPORT.****AGREED****SECTION 10: GENERAL BUSINESS**

Nil.

Public Excluded

Moved: Judy Crowe
Seconded Gerald Hope

RECOMMENDATION:

THAT the Board resolve itself into a Committee of the whole and that in terms of the NZ Public Health & Disability Act 2000, the public be excluded while the following items are considered:

- ***Minutes of a meeting of Board Members held on 26 September 2017 (Clause 32(a) Third Schedule NZ Public Health & Disability Act 2000)***
- ***DHB Chair's Report - To protect information that is subject to a delegation of confidence (Clauses 32(a) and (b) Third Schedule NZ Public Health & Disability Act 2000)***
- ***DHB Chief Executive's Report - To protect information that is subject to a delegation of confidence (Clauses 32(a) and (b) Third Schedule NZ Public Health & Disability Act 2000)***

Resolutions from the Public Excluded Meeting:

The Board approved the following resolutions in the Public Excluded section of the Board meeting:

- Minutes of Previous Meeting – APPROVED
- Chair's Report – RECEIVED
- Decision: Annual Report – APPROVED
- CE's Report – RECEIVED

Meeting closed at 2.05pm.

CORRESPONDENCE

Date Received	From	Title
08/11/17	Departing Minister of Health	Thank you letter to Chair
13/11/17	Auckland University	Priority actions to improve the largest contributor to health loss in NZ: unhealthy diets