

**MINUTES OF A PUBLIC MEETING OF BOARD MEMBERS OF NELSON MARLBOROUGH HEALTH HELD IN SEMINAR CENTRE ROOM 1, BRAEMAR CAMPUS, NELSON HOSPITAL ON 24 JULY 2018 AT 1.00PM****Present:**

Jenny Black (Chair), Alan Hinton (Deputy Chair), Stephen Vallance, Allan Panting, Patrick Smith, Craig Dennis Jenny Black (Marlb), Gerald Hope, Dawn McConnell, Judy Crowe, Brigid Forrest

**In Attendance:**

Peter Bramley (Chief Executive), Eric Sinclair (GM Finance Performance & Facilities), Lexie O'Shea (GM Clinical Services), Pamela Kiesanowski (Director Nursing & Midwifery), Cathy O'Malley (GM Strategy Primary & Community), Hilary Exton (Director Allied Health), Nick Baker (Chief Medical Officer), Stephanie Gray (Communications Manager), Gaylene Corlett (Minute Secretary)

**Apologies:**

Nil.

**Karakia:**

Patrick Smith

**SECTION 1: PUBLIC FORUM / ANNOUNCEMENTS**

- Mike Rodwell, member of the public, spoke to the Board regarding wards being used as administration areas.
- Margaret Miller, member of public
- Maxwell Clarke, member of the public, spoke about Nelson needing a new hospital and suggested a new hospital be built in Richmond.

**SECTION 2: APOLOGIES AND REGISTRATIONS OF INTEREST**

**Moved:** Dawn McConnell

**Seconded:** Alan Hinton

**RECOMMENDATION:**

**THAT APOLOGIES AND REGISTRATIONS OF INTEREST BE NOTED.**

**AGREED**

**SECTION 3: MINUTES OF PREVIOUS MEETING**

**Moved:** Dawn McConnell

**Seconded:** Alan Hinton

**THAT THE MINUTES OF THE MEETING HELD ON 26 JUNE 2018 BE ADOPTED AS A TRUE AND CORRECT RECORD.**

**AGREED****3.2 Action Points**

Item 1 – The Wairau CT is used to its maximum capacity. Whilst we only managed to achieve 47% of referrals within 42 days (target 95%), the CT machine is utilised between 9am-5pm each work day, and is only limited by staff resources. As Nelson have more radiology staff, the “run time” is longer. Noted these are for routine scans not acutes, and this is an issue for most DHBs to meet this target. Completed.

**3.3 Correspondence**

Conflicts of Interest letter to be sent to Board members.

**SECTION 4: CHAIR’S REPORT**

The Chair acknowledged the efforts of staff and volunteers during the recent nurses’ strike.

Standing Orders

Noted and endorsed once minor amendments are made.

**Moved:** Jenny Black  
**Seconded:** Brigid Forrest  
**Abstained:** Judy Crowe

**RECOMMENDATION:****THAT THE BOARD:**

- 1 APPROVE THE NMDHB STANDING ORDERS**
- 2 RECEIVE THE CHAIR’S REPORT.**

**AGREED****SECTION 5: CHIEF EXECUTIVE’S REPORT**

The CE acknowledged the work that went into preparing the health system ahead of the nurses strike day. Whilst it was fortunate there was low presentation to our hospital services on that day, particularly in Nelson, the impact of the strike day on our community meant 166 outpatient appointments were deferred, and 53 procedures were deferred.

Models of Care

A consultant has been engaged to assist in the development of the Indicative Business Case which will be submitted to MOH by November.

End of Financial year

Noted with the end of the financial year behind us, we should celebrate what we have achieved, ie 6,607 elective surgeries, 18,283 FSAs, 37,601 follow ups and 16,342 procedures.

*Discussion:*

Noted in the FCT table under ethnicity, the Tongan total is 98% exceeded 62 days – number of 61. **It was requested that** the GM Clinical Services look into this as it appears this is the grand total and may be a formatting error.

Complaints

The change to the process for managing complaints by telephoning the complainant was commended.

**Moved:** Judy Crowe  
**Seconded:** Allan Panting

**RECOMMENDATION:**

**THAT THE BOARD RECEIVES THE CHIEF EXECUTIVE'S REPORT.**

**AGREED**

**SECTION 6: UPDATES:****6.1 Models of Care Programme**

Report noted.

**SECTION 7: FINANCIAL REPORT**

A breakeven result for the month means we have a full year result (remains subject to audit) to a surplus of \$33k (against the planned surplus of \$3.5m). This gives an adverse variance to the plan for the year of \$3.47m.

**Moved:** Alan Hinton  
**Seconded:** Dawn McConnell

**RECOMMENDATIONS:**

**THAT THE BOARD RECEIVES THE FINANCIAL REPORT.**

**AGREED**

**SECTION 8: CLINICAL GOVERNANCE REPORT**

Report noted.

**SECTION 9: HEALTH & SAFETY REPORT**

Report noted. **It was agreed that** a dashboard be produced for future meetings.

**SECTION 10: FOR INFORMATION**

Noted.

**SECTION 11: GENERAL BUSINESS**

Nil.

***Public Excluded***

Moved: Jenny Black  
Seconded Jenny Black (Marlb)

**RECOMMENDATION:**

***THAT the Board resolve itself into a Committee of the whole and that in terms of the NZ Public Health & Disability Act 2000, the public be excluded while the following items are considered:***

- ***Minutes of a meeting of Board Members held on 26 June 2018 (Clause 32(a) Third Schedule NZ Public Health & Disability Act 2000)***
- ***DHB Chair's Report - To protect information that is subject to a delegation of confidence (Clauses 32(a) and (b) Third Schedule NZ Public Health & Disability Act 2000)***
- ***DHB Chief Executive's Report - To protect information that is subject to a delegation of confidence (Clauses 32(a) and (b) Third Schedule NZ Public Health & Disability Act 2000)***

**Resolutions from the Public Excluded Meeting:**

The Board approved the following resolutions in the Public Excluded section of the Board meeting:

- Minutes of Previous Meeting – APPROVED
- Chair's Report – RECEIVED
- Decision: Coal Contract – APPROVED
- Decision: PACU Deed of Gift – APPROVED
- Decision: Nelson Hospital Car Parking – APPROVED
- Decision: Surplus Property Wairau Hospital – APPROVED
- Decision: ACC Contracts – APPROVED
- CEs Report – RECEIVED
- Update: Emerging Clinical Issues of Concern – RECEIVED

Meeting closed at 2.00pm.