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# MEMO

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**To:** Board Members  
**From:** Alan Hinton, Deputy Chair  
**Date:** 16 August 2017  
**Subject:** **Chair's Report**

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## *Status*

This report contains:

- For decision
- Update
- Regular report
- For information

A verbal update will be given at the meeting.

Alan Hinton  
**Deputy Chair**

### **RECOMMENDATION:**

**THAT THE DEPUTY CHAIR'S REPORT BE RECEIVED.**