

MINUTES OF A PUBLIC MEETING OF BOARD MEMBERS OF NELSON MARLBOROUGH HEALTH HELD IN THE SEMINAR ROOM, FIRST FLOOR ARTHUR WICKS BUILDING, WAIRAU HOSPITAL ON 27 JUNE 2017 AT 1.00PM

Present:

Jenny Black (Chair), Alan Hinton (Deputy Chair), Patrick Smith, Judy Crowe, Dawn McConnell, Allan Panting, Craig Dennis, Jenny Black (Marlb), Stephen Vallance, Gerald Hope

In Attendance:

Peter Bramley (Chief Executive), Nick Baker (Chief Medical Officer), Eric Sinclair (GM Finance & Performance), Pam Kiesanowski (DoNM & Acting GM Clinical Services), Cathy O'Malley (GM Strategy Primary & Community), Hilary Exton (Director Allied Health), Stephanie Gray (Communications), Ros Gellatly (Chief Medical Advisor Primary), Gaylene Corlett (Minute Secretary)

Apologies:

Brigid Forrest

Karakia:

Patrick Smith

SECTION 1: PUBLIC FORUM / ANNOUNCEMENTS

- Jennifer Eder, reporter for the Marlborough Express attended the meeting.
- Walter Scott sent an apology.
- Lew Solomon sent an apology and an update on mental health which was read out by the Chair. It included mention of the paper published by Jonathon Schaefer on the Dunedin Longitudinal Study, and data around the rates of youth suicide and hospitalisation due to deliberate self harm. **It was agreed** that the CMO and GM Mental Health Addictions & DSS prepare a paper on youth suicide statistics (including local data) for the next meeting.

SECTION 2: APOLOGIES AND REGISTRATIONS OF INTEREST

Moved: Gerald Hope

Seconded: Judy Crowe

RECOMMENDATION:

THAT APOLOGIES AND REGISTRATIONS OF INTEREST BE NOTED.

AGREED

SECTION 3: MINUTES OF PREVIOUS MEETING AND CORRESPONDENCE

Moved: Gerald Hope
Seconded: Judy Crowe

THAT THE MINUTES OF THE MEETING HELD ON 30 MAY 2017 BE ADOPTED AS A TRUE AND CORRECT RECORD.

AGREED

3.2 Action Points

Item 1 – completed

Item 2 – completed

Item 3 – completed

Item 4 – completed

Item 5 – text messages are sent prior to appointments asking the patient to contact the DHB if they cannot attend. The message will be changed asking them to say Yes they will attend. Completed

SECTION 4: CHAIR'S REPORT

Noted it is Volunteer week. The Board thanked all the volunteers that interact with the DHB and our community – they do make a huge difference.

The Chair attended the Health Sector Forum (DHBs and Unions) recently. Noted 29,650 people from across 15 DHBs have told us, through staff surveys, what matters most to them. The common themes are:

- 1) Deal with behaviour that's not ok. Promote a culture of working together.
- 2) Give me the tools and resources to do my job.
- 3) Communicate with me proactively and listen to what I have to say.
- 4) Make it easy to work here by taking away bureaucracy.
- 5) Enable me with visible, supportive and consistent leadership.
- 6) Recognise that workload's a problem. Appreciate me, and tell me that you do.

Moved: Jenny Black
Seconded: Alan Hinton

RECOMMENDATION

THAT THE BOARD RECEIVE THE CHAIR'S REPORT.

AGREED

SECTION 5: CHIEF EXECUTIVE'S REPORT

Hand Hygiene

Discussion held on the drop in hand hygiene compliance.

Orthopaedic Initiative

Noted NMH has a three year programme to complete additional joint surgeries. This year the number is highest in terms of additional surgeries (mostly hips). In the last six weeks, the team reached this target. Next year the number of additional joint surgeries will drop, however we will continue delivering above the intervention rate that MOH would expect for our population. This is a good news story.

Facilities and IT Projects

Noted.

Cancellations by Reason and Speciality

Concern raised regarding theatre cancellations. Options to improve the number of cancellations is being investigated.

Oral Health

Concern raised regarding Did Not Attend (DNAs) for vulnerable children. Noted in the Victory area, in Nelson, the Public Health team, TPO and other agencies are focussing on how we improve this issue, and other health improvements that are needed for this vulnerable group.

It was requested that the oral health data showing DNAs and treatments by site to be provided at the next meeting.

Moved: Jenny Black (Marlb)
Seconded: Allan Panting

RECOMMENDATION:

THAT THE BOARD RECEIVES THE CHIEF EXECUTIVE'S REPORT.

AGREED

SECTION 6: FINANCIAL REPORT

NMH has a surplus for the 11 months of \$3m which is adverse to the initial plan by \$200k, and adverse to the agreed budget with MOH by \$1.1m. The result for May was a small deficit of \$200k which was on track with our initial plan.

Moved: Alan Hinton
Seconded: Allan Panting

RECOMMENDATIONS:

THAT THE BOARD RECEIVES THE FINANCIAL REPORT.

AGREED

SECTION 7: CLINICAL GOVERNANCE REPORT

The HQSC report on Raising the Bar on the National Patient Experience Survey

was discussed, noting one of the two questions receiving the lowest scores (Do you feel you received enough information from the hospital on how to manage your condition after your discharge?) could be a project the Consumer Council could be involved with.

It was queried what the term “a reasonable consumer” means, noting this is a term used in the medical sector and by HDC.

The Quality & Safety report was noted. It was suggested that each month one or two items from the dashboard show more specific information.

Moved: Jenny Black (Marlb)
Seconded: Allan Panting

RECOMMENDATIONS:

THAT THE BOARD RECEIVES THE CLINICAL GOVERNANCE REPORT.

AGREED

SECTION 8: CONSUMER COUNCIL

Report noted.

Moved: Patrick Smith
Seconded: Jenny Black (Marlb)

RECOMMENDATIONS:

THAT THE BOARD RECEIVES THE CONSUMER COUNCIL REPORT.

AGREED

SECTION 9: FOR INFORMATION

Noted.

Public Excluded

Moved: Patrick Smith
Seconded: Craig Dennis

RECOMMENDATION:

THAT the Board resolve itself into a Committee of the whole and that in terms of the NZ Public Health & Disability Act 2000, the public be excluded while the following items are considered:

- **Minutes of a meeting of Board Members held on 30 May 2017 (Clause 32(a) Third Schedule NZ Public Health & Disability Act 2000)**
- **DHB Chair's Report - To protect information that is subject to a delegation of confidence (Clauses 32(a) and (b) Third Schedule NZ Public Health & Disability Act 2000)**
- **DHB Chief Executive's Report - To protect information that is subject to a delegation of confidence (Clauses 32(a) and (b) Third Schedule NZ Public Health & Disability Act 2000)**

Resolutions from the Public Excluded Meeting:

The Board approved the following resolutions in the Public Excluded section of the Board meeting:

- Minutes of Previous Meeting – APPROVED
- Chair's Report – RECEIVED
- Decision: 2017/18 Budget Update – APPROVED
- Decision: Capital Expenditure – APPROVED
- Decision: Annual Plan 2017/18 – APPROVED
- Decision: NZHP Accountability Documents – APPROVED
- Decision: Home Based Support Services – APPROVED
- CEs Report – RECEIVED

Meeting closed at 2.00pm.

CORRESPONDENCE

Date Received	From	Title
19/06/2017	Medical Council	Appointment of prevocational educational supervisor Wairau Hospital
20/06/2017	MOH	Audit of universal newborn hearing screening and early intervention programme (UNHSEIP)
26/06/2017	Medical Council	Changes to prevocational medical training
17/07/2017	Werry Workforce Wharaurau	2016 Stocktake of infant, child & adolescent mental health