

MINUTES OF A PUBLIC MEETING OF BOARD MEMBERS OF NELSON MARLBOROUGH HEALTH HELD IN THE SEMINAR ROOM 1, BRAMEAR CAMPUS, NELSON HOSPITAL ON 22 MAY 2018 AT 1.00PM**Present:**

Alan Hinton (Deputy Chair), Stephen Vallance, Allan Panting, Patrick Smith, Craig Dennis Jenny Black (Marlb), Gerald Hope, Dawn McConnell, Judy Crowe, Brigid Forrest

In Attendance:

Peter Bramley (Chief Executive), Eric Sinclair (GM Finance Performance & Facilities), Lexie O'Shea (GM Clinical Services), Pamela Kiesanowski (Director Nursing & Midwifery), Nick Baker (Chief Medical Officer), Cathy O'Malley (GM Strategy Primary & Community), Ditre Tamatea (GM Maori Health & Vulnerable Populations), Hilary Exton (Director Allied Health), Gaylene Corlett (Minute Secretary)

Apologies:

Jenny Black (Chair)

Karakia:

Ditre Tamatea

SECTION 1: PUBLIC FORUM / ANNOUNCEMENTS

- Lew Solomon spoke on the Mental Health rate of use of seclusion. NMDHB are currently double the national average of seclusion hours (100 hours per month)
- Murray Garner – member of public
- Adele Jeffries – member of public
- Samantha Yee – Nelson Mail

SECTION 2: APOLOGIES AND REGISTRATIONS OF INTEREST

Moved: Gerald Hope
Seconded: Stephen Vallance

RECOMMENDATION:

THAT APOLOGIES AND REGISTRATIONS OF INTEREST BE NOTED.

AGREED

SECTION 3: MINUTES OF PREVIOUS MEETING

Moved: Gerald Hope
Seconded: Stephen Vallance

THAT THE MINUTES OF THE MEETING HELD ON 24 APRIL 2018 BE ADOPTED AS A TRUE AND CORRECT RECORD.

AGREED

3.2 Action Points

Item 1 – Needle Stick Injuries: The CMO gave a verbal update on needle stick injuries noting in the last 12 months (to April 2018), eight injuries had occurred in theatres, five in ED, and four in oral health services. Noted needle stick injuries for this period also include being bitten by a patient.

Item 2 – Models of Care Update: An update will be provided each month. Action to be removed.

3.3 Correspondence

Noted.

SECTION 4: DEPUTY CHAIR'S REPORT

The CE and Deputy Chair joined other DHBs and met with the Minister regarding the upcoming Budget and received NMH's Letter of Expectations.

The Deputy Chair has met with CentralTAS who undertake our internal audit work. The first audit being completed is a review of NMH's Health & Safety practices. The Auditor commented that they were impressed with the enthusiasm around H&S our staff have. The report will be shared with the Board once completed.

The Deputy Chair met with the new H&S Manager, who will meet with the Board in due course to outline the future H&S workplan.

SECTION 5: CHIEF EXECUTIVE'S REPORT

Minister of Health

The CE gave an update on the recent meeting with the Minister of Health attended by himself and the Deputy Chair, noting the Minister of Health was complimentary of NMH in terms of delivery of healthcare for our community and that we have much to be proud of. The Indicative Business Case for the Nelson Hospital rebuild is to be submitted to the Ministry of Health by November for their consideration of capital. The CE and Board Chair have written to the Minister regarding who we might govern the eternal governance of Models of Care work and the oversight of the Nelson Hospital rebuild project.

PICS

Noted the PICS project successfully went live on the weekend of 11-12 May. This is a huge achievement for the teams involved and will have a large impact on how our admin teams support our clinical delivery of care. This project is very significant for the South Island as it is a regional solution. The same version of the software is used in Burwood to manage their outpatients, however we are the first in the South Island to use the new system for managing all of our patients.

Community Engagement Meetings

Meetings have been set up with community groups to update theme on DHB and MOC matters. Dedicated forums only held in rural areas, eg Murchison, Motueka and Golden Bay. Taking advantage of existing forums to get information to the public which is resulting in better attendance and better coverage.

National Mental Health Inquiry

NMH was visited by the national Mental Health Inquiry panel on 3-4 May 2018. A well-attended public forum was held, and other meetings held with NGOs and staff. A Board member mentioned funding has been agreed for mental health assistance for those living north of the Clarence River/Hurunui. **It was requested that** this be confirmed.

Mental Health –Seclusion

We are concerned with the high levels of seclusion. The Mental health Team are committed to work with HQSC to focus on reducing seclusion.

Flu Vaccinations

Ahead of the winter season, we are encouraging the community to get vaccinated. Over 53% of staff have been vaccinated.

Discussion:

Care Foundation – concern raised regarding funds being provided for vaccinations when we should be educating people to keep healthy and have good immune systems. Noted the initiative is to focus on vulnerable people with a wrap around package including a flu vaccination, ensuring they are enrolled with a GP and other relevant tests/screenings are completed.

Performance appraisals were discussed noting managers need to focus on getting these completed as it is important for staff to have these one on one conversations.

Stop Smoking was discussed with the suggestion of engaging with people in their workplace by the CMO writing to employers about what support is available, and putting posters in workplace tearooms.

Moved: Allan Panting
Seconded: Craig Dennis

RECOMMENDATION:

THAT THE BOARD RECEIVES THE CHIEF EXECUTIVE'S REPORT.

AGREED

SECTION 6: UPDATES:

6.1 Models of Care Programme

Bridget Jolly attended for this item.

Update noted.

6.2 Annual Plan 2018/19

The draft Annual Plan will be presented to the Board at the next meeting (due with the Ministry by mid-July).

Moved: Jenny Black (Marlb)
Seconded: Brigid Forrest

RECOMMENDATION:

THAT THE BOARD RECEIVES THE ANNUAL PLAN 2018-19 UPDATE.

AGREED

SECTION 7: FINANCIAL REPORT

A \$0.03m surplus against planned \$0.22m deficit for the month has brought the 10 month result to a surplus of \$0.06m (against the planned surplus of \$2.42m). This gives a 10 month adverse variance to the plan of \$2.36m.

Moved: Judy Crowe
Seconded: Stephen Vallance

RECOMMENDATIONS:

THAT THE BOARD RECEIVES THE FINANCIAL REPORT.

AGREED

SECTION 8: CLINICAL GOVERNANCE REPORT

Report noted.

Moved: Jenny Black (Marlb)
Seconded: Brigid Forrest

RECOMMENDATIONS:

THAT THE BOARD RECEIVES THE CLINICAL GOVERNANCE REPORT.

AGREED

SECTION 9: GENERAL BUSINESS

Nil.

Public Excluded

Moved: Dawn McConnell
Seconded: Patrick Smith

RECOMMENDATION:

THAT the Board resolve itself into a Committee of the whole and that in terms of the NZ Public Health & Disability Act 2000, the public be excluded while the following items are considered:

- ***Minutes of a meeting of Board Members held on 24 April 2018 (Clause 32(a) Third Schedule NZ Public Health & Disability Act 2000)***
- ***DHB Chair's Report - To protect information that is subject to a delegation of confidence (Clauses 32(a) and (b) Third Schedule NZ Public Health & Disability Act 2000)***
- ***DHB Chief Executive's Report - To protect information that is subject to a delegation of confidence (Clauses 32(a) and (b) Third Schedule NZ Public Health & Disability Act 2000)***

Resolutions from the Public Excluded Meeting:

The Board approved the following resolutions in the Public Excluded section of the Board meeting:

- Minutes of Previous Meeting – APPROVED
- Chair's Report – RECEIVED
- Decision: SI PICS Extension Costs – APPROVED
- Decision: Interpreter Services – APPROVED
- CEs Report – RECEIVED
- Update: Emerging Clinical Issues of Concern – RECEIVED
- Update: Upgrade of Alexandra Hospital – RECEIVED

Meeting closed at 2.00pm.