

**MINUTES OF A PUBLIC MEETING OF BOARD MEMBERS OF NELSON MARLBOROUGH HEALTH HELD IN THE SEMINAR ROOM 1, BRAMEAR CAMPUS, NELSON HOSPITAL ON 24 APRIL 2018 AT 1.00PM**

**Present:**

Alan Hinton (Deputy Chair), Stephen Vallance, Allan Panting, Jenny Black (Marlb), Gerald Hope, Dawn McConnell, Judy Crowe, Brigid Forrest

**In Attendance:**

Peter Bramley (Chief Executive), Eric Sinclair (GM Finance Performance & Facilities), Lexie O'Shea (GM Clinical Services), Pamela Kiesanowski (Director Nursing & Midwifery), Nick Baker (Chief Medical Officer), Cathy O'Malley (GM Strategy Primary & Community), Ditre Tamatea (GM Maori Health & Vulnerable Populations), Hilary Exton (Director Allied Health), Gaylene Corlett (Minute Secretary)

**Apologies:**

Jenny Black (Chair), Patrick Smith, Craig Dennis

**Karakia:**

Ditre Tamatea led the Board through a Karakia

**SECTION 1: PUBLIC FORUM / ANNOUNCEMENTS**

- Cathleen Walker, observer

**SECTION 2: APOLOGIES AND REGISTRATIONS OF INTEREST**

**Moved:** Judy Crowe  
**Seconded:** Jenny Black (Marlb)

**RECOMMENDATION:**

**THAT APOLOGIES AND REGISTRATIONS OF INTEREST BE NOTED.**

**AGREED**

**SECTION 3: MINUTES OF PREVIOUS MEETING**

**Moved:** Judy Crowe  
**Seconded:** Jenny Black (Marlb)

**THAT THE MINUTES OF THE MEETING HELD ON 27 MARCH 2018 BE ADOPTED AS A TRUE AND CORRECT RECORD.**

**AGREED**

### 3.2 Action Points

Item 1 – Influenza: Noted the 2010 Cochrane report was reviewed and found to have biased data. Being vaccinated is important for pregnant women, mums and babies and is still of benefit for elderly. Discussion held on informed consent noting our obligation is to provide enough information for consumers to be informed, and all vaccinators are educated on informed consent.

Item 2 – Needle Stick Injuries: Due in May 2018

### 3.3 Correspondence

Noted the Ministry of Health team undertaking the national Mental Health Review Inquiry will be visiting Nelson on 3-4 May. An evening public forum is scheduled for 3 May, and a number of forums are scheduled for NGOs and staff to engage with the Inquiry team.

## SECTION 4: DEPUTY CHAIR'S REPORT

The Chair spoke about the recent visit by Richard Bohmer on Models of Care transformation.

The visit was well received by staff. One encouraging key message received is that we have started well and are on the right track. The visit has given us some guidance/encouragement around IT spend, organisation communication, and the need for clear processes, good governance and oversight. We need to pick up the key messages and look at how we are going to progress these to ensure we are all heading in the same direction. We need clinically thinking managers and managerially thinking clinicians. The importance of the team in the wider sense, how everyone contributes and the clarity of language was noted.

Key messages from sessions are available from the Strategy Primary & Community team. **It was requested** that a Models of Care progress update, as part of the CE's report, be provided to the Board each month.

## SECTION 5: CONSUMER COUNCIL CHAIR'S REPORT

Noted.

**Moved:** Gerald Hope  
**Seconded:** Allan Panting

**RECOMMENDATION:**

**THAT THE BOARD RECEIVES THE CONSUMER COUNCIL CHAIR'S REPORT.**

**AGREED**

## SECTION 6: CHIEF EXECUTIVE'S REPORT

Discussion was held on a recent ARC review about people moving into aged care facilities too late to get the benefits. It was queried whether it is the right model of care to keep people in their homes longer when in retirement facilities they receive warm rooms, good food, and company.

Discussion was held on support systems in place to prevent staff burnout.

Noted Dermatology coverage is now a partnership with Hutt Valley, Capital Coast and Nelson Marlborough DHBs. Consultations will be completed by both telemedicine clinics and face to face visits from the dermatologist.

**Moved: Stephen Vallance**  
**Seconded: Jenny Black (Marlb)**

**RECOMMENDATION:**

**THAT THE BOARD RECEIVES THE CHIEF EXECUTIVE'S REPORT.**

**AGREED**

## **SECTION 7: FINANCIAL REPORT**

A \$0.98m deficit (against the planned \$0.6m deficit for the month) has brought the 9 month result to a surplus of \$32k (against the planned surplus of \$2.20m).

Key items to note include cost of outstanding annual leave for SMO workforce, RMOs, workforce, and hospital pharmaceuticals. Discussion held on the high cost of pharmaceuticals noting PHARMAC undertake regular audits of those prescribing high cost pharmaceuticals.

**Moved: Allan Panting**  
**Seconded: Dawn McConnell**

**RECOMMENDATIONS:**

**THAT THE BOARD RECEIVES THE FINANCIAL REPORT.**

**AGREED**

## **SECTION 8: CLINICAL GOVERNANCE REPORT**

Noted.

**Moved: Gerald Hope**  
**Seconded: Jenny Black (Marlb)**

**RECOMMENDATIONS:**

**THAT THE BOARD RECEIVES THE CLINICAL GOVERNANCE REPORT.**

**AGREED**

**Public Excluded**

Moved: Judy Crowe  
Seconded: Stephen Vallance

**RECOMMENDATION:**

***THAT the Board resolve itself into a Committee of the whole and that in terms of the NZ Public Health & Disability Act 2000, the public be excluded while the following items are considered:***

- ***Minutes of a meeting of Board Members held on 27 March 2018 (Clause 32(a) Third Schedule NZ Public Health & Disability Act 2000)***
- ***DHB Chair's Report - To protect information that is subject to a delegation of confidence (Clauses 32(a) and (b) Third Schedule NZ Public Health & Disability Act 2000)***
- ***DHB Chief Executive's Report - To protect information that is subject to a delegation of confidence (Clauses 32(a) and (b) Third Schedule NZ Public Health & Disability Act 2000)***

**Resolutions from the Public Excluded Meeting:**

The Board approved the following resolutions in the Public Excluded section of the Board meeting:

- Minutes of Previous Meeting – APPROVED
- Chair's Report – RECEIVED
- CEs Report – RECEIVED

Meeting closed at 2.06pm.