

MEALS

Altrusa House pantry and freezer are provisioned with basic food supplies to assist tenants arriving "out of hours". No additional charge is made for use of these provisions. A microwave is available at Altrusa House.

An evening meal from the hospital kitchen can be ordered through the Information Desk Receptionist, Main Entrance, Nelson Hospital (weekdays) or the Telephone Operator during the weekends.

Meals cannot be ordered through the ward, care unit, or emergency department

A charge of \$6.60 per meal is payable to the Information Desk Receptionist.

Meals can be delivered to Altrusa House. Used dishes should be rinsed clean and put in the plastic container provided at Altrusa House for collection.

Lunch is available Monday to Saturday in the Hospital Cafeteria (Level One) at own cost.

CLEANING AND LINEN

These are provided to Altrusa House via a contract with the Hospital. Contact Household Supervisor via Telephone Operator, if extra linen or cleaning is needed.

CAR PARKING

There is limited parking outside Altrusa House. The main Public carpark is nearby just below the Main Entrance to Nelson Hospital.

There is presently no charge for parking,

PETS

Animals are not permitted at Altrusa House, with the exception of Registered Guide or Service dogs.

ALTRUSA HOUSE is located in Nelson City, New Zealand. It is situated on the Nelson Hospital Campus on the southern end of the Nelson Hospital site approx. 300 metres from the Main Entrance to the hospital.

Altrusa House relies on accommodation fees and donations to keep Altrusa House running.

Accommodation fees are paid initially at booking in, completing required documentation, and collecting the house/room key.

To make a Donation to Altrusa House please send via Internet Banking to :

Account name: ALTRUSA HOUSE TRUST

Account No: 03070 0383466 01

Please put your name as reference.

You can also make a donation into the donation box at Altrusa House. Include your name and address if you require a receipt.

Altrusa House Trust is a NZ registered charity
Registration No: CC 25859

FEEDBACK ON ALTRUSA HOUSE

The Trustees of Altrusa House welcome your feedback on your stay at Altrusa House.

There is a book in the lounge at Altrusa House for Comments. If you wish to give more detailed feedback letters addressed to the Chairperson can be left at the Information Reception Desk, Nelson Hospital, or email:
altrusahouse@outlook.com

ALTRUSA HOUSE Nelson Hospital

By the Community: For the Community
MARLBOROUGH*NELSON*TASMAN



**Temporary Short Stay Accommodation
on Nelson Hospital Campus.**

CRITERIA FOR ACCESS TO ALTRUSA HOUSE:

- (1) Support person from "out of town" of a person admitted to Nelson Hospital
- (2) Person from "out of town" to have outpatient assessment, monitoring or treatment/s and /or their support person
- (3) Support person from "out of town" of a patient in the Mental Health Unit on Nelson Hospital campus.

Brochure updated July 2019

About Altrusa House

Altrusa House was built with funds raised by the Nelson Tasman communities and the Nelson Altrusa service club in 1995. Altrusa House is run by the Altrusa House Trust, a New Zealand registered charity, in close partnership with the Nelson Marlborough District Health Board. Altrusa House has four twin bedrooms and two single bedrooms, shared shower/toilet facilities, and a shared kitchen and lounge area. **A per night charge is made for accommodation.** Altrusa House is a NON SMOKING area.

ARRANGING ACCOMMODATION

No prior bookings are possible as this is a service for support people of patients with acute illness or accident.

Accommodation at Altrusa House can only be arranged on arrival through the Information Desk Receptionist, Nelson Hospital Main Entrance or after hours through the Telephone Operator, Main Entrance, Nelson Hospital. If there is no vacancy at Altrusa House motels are available in Waimea Road down from the Day n Night Store or the holiday park in Vanguard Street.

TELEPHONE ACCESS

A telephone (03) 546 6410 is available at Altrusa House to make calls within the Nelson District. Toll calls can be made via the Nelson Hospital Telephone Operator or via the pay phone in the hospital Main Entrance.

ACCOMMODATION CHARGES:

There is an accommodation charge which helps provide for the ongoing running of Altrusa House.

The charges are:

\$30.00 (incl GST) per night for a person occupying a single bed room.

\$40.00 (Incl GST) per night for two people sharing a two bed room.

Keys will only be issued upon initial accommodation payment being made and if required documentation is completed.

Tenants must hand in their key at the end of their stay and pay any accommodation or meal fees outstanding. If keys are lost or not returned a charge of \$20 will be made. Keys must be returned by overnight courier.

During office hours payment can be made to the Information Desk Receptionist using cash or EFTPOS. Out of hours payment can be made to the Telephone Operator using cash or via online banking via cellphone sighted by the telephonist.

REPORTING MAINTENANCE NEEDED

During your stay if any items require maintenance please contact the Information Desk Receptionist, Main Entrance, Nelson Hospital.

ALTRUSA HOUSE RULES

- (1) It is expected a patient's family occupy only one room. Only in extreme situations eg. patient critical, would a second room be considered.
- (2) No more than one person in a single bed room and no more than two people in a two bed room.
- (3) Babies and toddlers cannot be accommodated at Altrusa House. Cots between beds are not permitted.
- (4) Due to the needs of all Altrusa House tenants and lack of play areas it is suggested adults with children use the family accommodation at the nearby Nelson City Top 10 Holiday Park 230 Vanguard Street. Phone: 0800778898
- (5) Any child accommodated in a bedroom must have an adult sleeping in the room too.
- (6) Tenants must be considerate of other tenants and:
 - keep noise levels down
 - leave toilets/showers clean after use
 - Do your own dishes afterwards if preparing or consuming food.
 - Lock Altrusa House when unattended.
- (7) Tenants must comply with Altrusa House Fire Prevention Policy—on wall in dining area.