

**MINUTES OF A PUBLIC MEETING OF BOARD MEMBERS OF NELSON MARLBOROUGH HEALTH HELD IN SEMINAR CENTRE ROOM 1, BRAEMAR CAMPUS, NELSON HOSPITAL ON 30 APRIL 2019 AT 1.00PM**

**Present:**

Jenny Black (Chair), Alan Hinton (Deputy Chair), Stephen Vallance, Patrick Smith, Jenny Black (Marlb), Dawn McConnell, Judy Crowe, Brigid Forrest, Gerald Hope

**In Attendance:**

Peter Bramley (Chief Executive), Eric Sinclair (GM Finance Performance & Facilities), Nick Baker (Chief Medical Officer), Pam Kiesanowski (Director of Nursing & Midwifery), Jane Kinsey (GM Mental Health Addictions & DSS), Hilary Exton (Director of Allied Health), Trish Casey (GM People & Capability), Cathy O'Malley (GM Strategy Primary & Community), Stephanie Gray (Communications), Gaylene Corlett (Board Secretary)

**Apologies:**

Allan Panting, Craig Dennis, Lexie O'Shea (GM Clinical Services), Ditre Tamatea (GM Maori Health & Vulnerable Populations)

**Karakia:**

Patrick Smith

**SECTION 1: PUBLIC FORUM / ANNOUNCEMENTS**

Samantha Gee, Nelson Mail  
Rachel Sanson, member of public

**SECTION 2: APOLOGIES AND REGISTRATIONS OF INTEREST**

Noted.

**Moved: Brigid Forrest**  
**Seconded: Patrick Smith**

**RECOMMENDATION:**

**THAT APOLOGIES AND REGISTRATIONS OF INTEREST BE NOTED.**

**AGREED**

**SECTION 3: MINUTES OF PREVIOUS MEETING**

**Moved: Brigid Forrest**  
**Seconded: Patrick Smith**

**THAT THE MINUTES OF THE MEETING HELD ON 26 MARCH 2019 BE ADOPTED AS A TRUE AND CORRECT RECORD.**

## AGREED

### 3.1 Action Points

Item 1 – H&S Dashboard: Due July

Item 2 – Medlab collection point: Due June

Item 3 – Consumer Council Review: Date to be confirmed

Item 4 – Colonoscopy service provision: Carried forward next meeting. Update to include data on the number of colonoscopies completed through the national bowel screening programme

### 3.2 Correspondence

Noted.

## SECTION 4: CHAIR'S REPORT

The Chair thanked staff for ensuring patient care is continued during the strike period.

## SECTION 5: CHIEF EXECUTIVE'S REPORT

The CE thanked staff for the preparation prior to the RMO strike and commented that many staff have stepped up to provide patient care during this period. Clinical teams are ensuring minimal amount of planned procedures and appointments are deferred.

### Certification

An Audit team visited NMH to look at how we provide care for our community. Part of the accreditation is to do tracers, which follows a patient through their journey to see if all the elements of their journey have been appropriate. Comments from the Auditors included the quality of care is good, evidence of collegial work, and good engagement with patients. Some corrective actions were noted which will be discussed once the audit report is finalised.

### CAMHS

Staff were commended for reducing the waiting list.

### Immunisation

Discussion was held on immunisations.

### Performance Appraisals

It was reiterated how important Performance Appraisals are for staff. Performance Appraisals will be discussed further at ELT with the aim of increasing the number of appraisals that are completed. Noted should not be seen as a negative process. Need to make it easier for staff and managers to complete.

## SECTION 6: CONSUMER COUNCIL CHAIR'S REPORT

Judith Holmes attended for this item and spoke to her report.

The Consumer Council is a well-functioning Council, and members feel lucky to be working and living in the Nelson Marlborough district. Comments were made that NMDHB and ELT are held as an exemplary DHB in the country.

The Council consists of seven members (five based in Nelson, and two based in Wairau) from a wide range of backgrounds. Three members are being recruited at the moment to replace two members that recently resigned.

The Council are one of three groups (IHB, Clinical Governance, and Consumer Council) that pick up the voice of the consumer. They look at the consumer experience as they journey through the health system, looking at it from a consumer point of view to get a person to person perspective back into services.

Themes from complaints are of interest to the Council, although dealing with the complaints is the responsibility of the Clinical Governance team. Council are aware of inequities in Nelson Marlborough and do look at all issues with this lens.

## **SECTION 7: FINANCIAL REPORT**

The year to date net result shows a deficit of \$700k which is unfavourable to the planned result by \$600k. Our result is consistent with other DHBs, as most are reflecting fiscal results in March that are adverse to plan.

Discussion held on statistics of how much is related to tourism, noting non-resident accounts receivable balance is around \$300k. These are typically those who do not have insurance or we cannot track down the insurance company with the details given by the patient.

**Moved:** Alan Hinton  
**Seconded:** Gerald Hope

### **RECOMMENDATIONS:**

**THAT THE BOARD RECEIVES THE FINANCIAL REPORT.**

**AGREED**

## **SECTION 8: CLINICAL GOVERNANCE REPORT**

Discussion held on the Health & Disability Advocacy Service and how well advertised their contact numbers are. **It was agreed that** the contact details be circulated to the Board.

## **SECTION 9: GENERAL BUSINESS**

Nil.

**Public Excluded**

Moved: Judy Crowe  
Seconded Jenny Black (Marlb)

**RECOMMENDATION:**

***THAT the Board resolve itself into a Committee of the whole and that in terms of the NZ Public Health & Disability Act 2000, the public be excluded while the following items are considered:***

- ***Minutes of a meeting of Board Members held on 26 March 2019 (Clause 32(a) Third Schedule NZ Public Health & Disability Act 2000)***
- ***DHB Chair's Report - To protect information that is subject to a delegation of confidence (Clauses 32(a) and (b) Third Schedule NZ Public Health & Disability Act 2000)***
- ***DHB Chief Executive's Report - To protect information that is subject to a delegation of confidence (Clauses 32(a) and (b) Third Schedule NZ Public Health & Disability Act 2000)***

**Resolutions from the Public Excluded Meeting:**

The Board approved the following resolutions in the Public Excluded section of the Board meeting:

- Minutes of Previous Meeting – APPROVED
- Chair's Report – RECEIVED
- Decision – Models of Care Business Cases - APPROVED
- CEs Report – RECEIVED
- Update – Indicative Business Case – RECEIVED
- H&S Report – RECEIVED

**Meeting closed at 2.05pm.**