

## First Stage of Construction Underway !



Ltd will employ many local sub contractors to undertake the work.

Hawkins Construction Ltd, the main contractor, has appointed sub contractors from the region for the first stage trade works:

- Concrete works
- Plumbing and Drainage
- Detailed Earthworks

Site preparation commenced in August after a ceremonial 'Turning of the First Sod'.

The construction is expected to take 27 months and be completed in late 2010

Wairau Hospital Redevelopment Project has officially commenced after a long process of design and awaiting final approval by the Ministry of Health.

Hawkins Construction Ltd mobilised quickly and started work on site on the 22nd of September and are looking to gain some of the time that has been lost by delays.

Patients, staff and community members will see dramatic changes to the site over the next three months as concrete, drainage and earthworks sub contractors are brought in to start constructing the first stage of the redevelopment.

During the construction, Hawkins Construction



## Five S's - Sorting out your Work Place

In preparing for change and the move into new departments, staff are encouraged to create and maintain an organised, clean, safe and high performing visually clear workplace.

In order to help staff sort out their workplaces, the Five S process has been adopted. The 5 S's include:

**S**ORTING – Separate what is needed to what is not needed. Keep only what is needed and remove unnecessary items

**S**ET in order – "A place for Everything and Everything in its Place". Arrange items so they are easy to find and use. Label items so their storage sites are easily understood by anyone. Implement visual control, e.g. labels, colour coding, 'shadowing' or 'footprints'

**S**WEEP and SHINE – remove dirt, mess, clutter and dust from the workplace. Keep everything clean and tidy

**S**TANDARDISE – make sure the above S's are maintained and incorporated into everyday activities

**S**USTAIN – Make a habit of properly maintaining correct procedures and continuously improving workplace conditions.

For more information, contact the Project Team.

[www.nmdhb.govt.nz/wairau](http://www.nmdhb.govt.nz/wairau)

## Main Entrance Changes

Please note that due to the construction site fencing being erected, there is no parking available outside the Main Entrance and Emergency Departments, except for designated disabled parking.

A drop off zone has been allowed for; however vehicle drivers are requested to park in the public car park at the front of the hospital

This arrangement will remain until the new Main Entrance and Emergency Department are constructed in November 2009.

# Learning & Development Offices Prepare to Move

The occupants of the existing offices in L&D are preparing to pack up and move to temporary homes this month.

This will be a big job for the staff. Denise Bush has benefited from the assistance of Andrew Jones, Project Leader, Service Improvement and has managed to sort through 15 years of paper work in an effort to make the move less disruptive.

Denise Bush says: "Andrew spent a couple of hours at my side, constantly asking "when did you last use this?", or "what does this add to your job?". He encouraged me to make quick decisions about keeping or discarding paperwork.

"Andrew was surprised at how much information on paper I had in my office, and confirmed it was a big job.

"Anything I couldn't bring myself to immediately throw out, but thought I should keep just in case, has gone into a box labelled "If not used by March 2009, throw out without looking at it". So far I have filled two big rubbish bags and a blue wheelie bin!

"The challenge is to keep going with the sorting process."

L&D meeting rooms will remain and the existing offices will be refurbished to accommodate Surgical Outpatients until they move into their new building in early 2010.

The existing High Dependency Unit (HDU) will temporarily move next to the old Surgical Outpatients / Emergency Department to allow for the ground floor of Arthur Wicks to be refurbished.



L&D office occupants learn lessons from Andrew Jones on organising their offices in preparation for their temporary move to the Administration Building

## Community Liaison Group

Tessa Anderson, chair of the Community Liaison Group (CLG) is looking forward to assisting the project team in quantifying the current art works around the hospital and providing input into the overall look and feel of the public spaces in the new hospital.

A small sub group within the CLG will spend the next month quantifying the existing paintings, prints and photos and establishing important works to keep and identify their future locations.

Mrs Anderson considered that 'having the Community Liaison Group involved in the project would provide a greater sense of community ownership in the new hospital'

The group currently meet monthly.

## Clerical Job Analysis

A very big thank you to all Clerical staff across the Wairau site for their input into the Job Analysis workshops which have been running over August and September.

A final report has been developed and the staff will now work towards identifying training needs to work across a range of clerical 'hubs' across the hospital.

## Hospital Colour Schemes

Architect Maunsell / AECOM have developed a range of colour schemes which have been reviewed by the Project Team. Two colour pallets have been agreed to be used throughout the hospital. User group co-leaders will view the colour schemes and discuss with staff on the preferred interior look and feel for their departments.

The colour choices have been chosen to encourage calmness and a sense of well being and healing. Main colours will be used on reception points and on feature walls throughout the departments.

## 'Decanting' and Staging Update

As the major design work across the hospital comes to a close, the next major impact on staff and patients will be the 'staging and decanting' process that some departments may be required to undertake.

Due to the refurbishment of existing areas and the staged approach of the redevelopment project some departments will be required to move twice before settling into their purpose built locations.

This process will require dedication and time by staff, however the project team are confident that with early planning and effective communication, the process will have minimal impact.

A newsletter 'The Moving Times' has been developed for staff to keep them informed on the timeframes and where departments will be moving to and from during this process.

The Learning & Development floor offices and Surgical Outpatient departments will be the first to move into temporary accommodation which will commence during October 2008.

For more information on the staging process, contact Emily Radnor, Project Administrator and Communications Coordinator or David Hobern, Project Manager.

Count Down to Stage 1 Construction Completion: 7 months