

## **GLOSSARY / TERMINOLOGY May 2009**

This is designed to explain the meanings of some of the words, terms, names, acronyms and abbreviations used in the disability sector. If you are unsure of what something means please contact Support Works so we can explain it.

If you would like to suggest an addition to the Glossary please contact Support Works.

<b>Acronym / Abbreviation</b>	<b>Meaning / Definition</b>
ACC	Accident Compensation Corporation
A T & R	Assessment Treatment & Rehabilitation
CSC	Community Services Card
CSW	Community Support Worker
CYF	Child Youth & Family
DA	Disability Allowance
DHB	District Health Board
DIAS	Disability Information Advisory Services
DISAC	Disability Support Advisory Committee
DSS	Disability Support Services
EMS	Equipment and Modification Services
ESS	Environmental Support Services
FS	Family Support
GSE:	Group Special Education
HBSS	Home Based Support Services
IB	Invalids Benefit
ID	Intellectual Disability
IDCC&R Act	Intellectual Disability (Compulsory Care and Rehabilitation) Act 2003
IF	Individualised Funding
IFP	Interim Funding Pool
IP	Individual Plan
MOE	Ministry of Education
MOH	Ministry of Health
MSD	Ministry of Social Development
NASC	Needs Assessment and Service Coordination
NHI	National Health Index (number)
NZFDIC	New Zealand Federation of Disability Information Centres
PHO	Primary Health Organisation

RIDCA	Regional Intellectual Disability Care Agency
SB	Sickness Benefit
SES	Special Education Services
SIL	Supported Independent Living
Weka	What everybody keeps asking – about disability information website (see below)

## **TERMS:**

### **Assessor**

An Assessor is a person who conducts a needs assessment which helps to determine what a person's abilities, resources, goals and needs are and then helps them to identify which of these is the most important.

### **Case Management (Case Manager)**

Case management refers to a model of service delivery adapted to different settings. A Case Manager is responsible for coordinating and implementing the assessments and support interventions required to meet the needs of a person, usually described in a case management plan. The Case Manager also evaluates options and monitors the overall outcomes. Organisations currently using a case management model include ACC, Work and Income and some rehabilitation providers.

### **Community Services Card**

The Community Services Card can help you and your family with the costs of health care. You'll pay less on some health services and prescriptions. You may get the Community Services Card if you are on a low to middle income (the amount depends on your family situation). If you cannot get the Community Services Card you may be able to get some other type of help for your health costs. Ask your pharmacist about the Prescription Subsidy Card or your doctor about a High Use Health Card. To apply please contact Work and Income on 0800 999 999. [www.workandincome.govt.nz/](http://www.workandincome.govt.nz/)

A Community Services Card provides proof of eligibility for individuals to obtain subsidies on certain healthcare costs. People who receive a main type of income support will be eligible for a Community Services Card.

### **Community Support Worker (CSW)**

Community Support Worker (CSW) is a term used to describe a paid staff person whose key role is to provide support activities as identified in an Individual Plan (IP). A CSW typically works with a person to obtain, maintain or regain skills required for

increased independence and quality of life. Activities could include supporting a person to catch a bus, prepare a meal or dress themselves.

### **Disability Support Services (DSS)**

Disability Support Services, which fund common supports for disabled people and the disabled community.

### **Enduring Power of Attorney**

An enduring power of attorney is a document where you appoint who you would like to make decisions on your behalf when you are no longer able to.

People think their family will automatically take over if they are no longer able to manage their own affairs - or their Will would come into effect. Unfortunately this isn't true.

That's why we recommend you appoint someone as your enduring power of attorney. That way you have the peace of mind knowing a person you trust will be making important decisions for you when you're not able to.

There are two types of enduring powers of attorney, one for your property and one for our personal care and welfare, and you can choose a different person for each job.

For more information you can contact the Public Trust.

[http://www.publictrust.co.nz/personal\\_services/enduring\\_powers\\_of\\_attorney\\_epa](http://www.publictrust.co.nz/personal_services/enduring_powers_of_attorney_epa)

### **Health Information Privacy Code 1994**

This code sets specific rules for agencies in the health sector to better ensure the protection of individual privacy. The code addresses the health information collected, used, held and disclosed by health agencies.

[View the Health Information and Privacy Code](#)

### **High and Complex Needs**

People with high and complex needs are those whose needs are severe and of a long standing duration, and who are not able to be catered for adequately through usual services.

### **Individual Plan (IP)**

An individual plan refers to a written document detailing the service plan for each individual. It will typically describe goals and outcomes, and the strategies and

actions for achieving these. It is usually time-framed and identifies who has responsibility for various actions as part of the plan.

### **Individualised Funding**

Individualised Funding (IF) is a way of paying for disability support services. It is based on a philosophy of person centred control, in which disabled people should be empowered and enabled to live ordinary lives and have control and choice over that life. While there are a range of models overseas, including direct funding options, currently in New Zealand, IF can only be used to purchase Home and Community Support Services (**HCSS**).

It is important to look at the difference between Direct Funding and Individualised Funding. Direct funding is where people receive money to buy services. IF is an allocation of hours specifically for disability support services. Currently the Ministry of Health contracts a single agency, Manawanui-In-Charge (MIC), to help manage payment arrangements and support people on the Scheme. We are in the process of expanding the number of providers for IF. Currently MIC works as an administrative support system. They manage all invoicing, provide initial advice and coaching, and offer payroll support to people using IF. Services are invoiced by clients to MIC directly and no money is accrued.

Entry to the scheme is by assessment and referral from a Needs Assessment and Service Coordination (NASC) organization for example Support Works.  
[www.moh.govt.nz/moh.nsf/indexmh/disability-keyprojects-ifp](http://www.moh.govt.nz/moh.nsf/indexmh/disability-keyprojects-ifp)

**Interim Funding Pool (IFP)** is to provide support services to people under 65 years who have Chronic Personal Health Conditions such as obesity and who are identified by the NASC as being eligible for funding for equipment and modifications via the IFP.

<http://www.accessable.co.nz/manuals/Part%203%20Aug%202008.pdf>

### **Invalids Benefit (IB)**

Invalids benefit is available to people aged 16 years or over who are permanently and severely restricted in their capacity for work due to sickness, injury or disability.

[For more information contact Work and Income](#)

MOH = Ministry of Health

### **Mobility Parking Permit Scheme**

The Mobility Parking Permit Scheme is an officially recognised concession-parking scheme owned and administered by CCS Disability Action with the cooperation of local GP's and all city and district councils.

To find out more contact [your nearest CCS Disability Action branch](#).

## **National Health Index (NHI)**

The National Health Index is part of the New Zealand health system and refers to a number (NHI number) each person is allocated usually at birth. The National Health Index holds information on names and addresses, ethnicity, date of birth, date of death, gender and NZ residency status.

## **Needs Assessment Service Co-ordination (NASC) Agencies:**

These agencies are funded by the Ministry of Health. Their roles are first to assess service user's needs, and then to co-ordinate other services to meet those needs.

## **New Zealand Disability Strategy (NZDS)**

The New Zealand Disability Strategy is an over-arching government policy document that presents a long-term plan for changing New Zealand from a disabling to an inclusive society. It has been developed in consultation with disabled people and the wider disability sector.

Underpinning the New Zealand Disability Strategy is a vision of a fully inclusive society. New Zealand will be inclusive when people with impairments can say they live in:

"A society that highly values our lives and continually enhances our full participation."

[View the New Zealand Disability Strategy](#)

## **Neurological Condition**

A Neurological condition results from abnormal function or damage (caused by illness or injury) to the brain, spinal column or nerves.

[For more information on Neurological conditions](#)

## **Pathways to Inclusion**

Pathways to Inclusion is a document describing the two key objectives of vocational services funded through Work and Income. These are to increase the participation of people with disabilities in employment and increase the participation of people with disabilities in their communities.

## **Personal Health (in the context of DS Funding)**

A personal health need is defined as when a person's level of independent function is reduced by a condition that requires ongoing supervision by a health professional.

## **Primary Health Organisation (PHO)**

Primary Health Organisations are local groups of primary health care providers, i.e.: local medical centre, marae health clinic, responsible for arranging and delivering primary health care to those people enrolled with them.

### **Residential Care Subsidy**

A Residential Care Subsidy provides financial assistance towards the costs associated with long term residential care in a rest home or a hospital.

Work and Income is responsible for assessing assets and income of those who apply for the Residential Care Subsidy. This is called a Financial Means Assessment. The Ministry of Health assesses all aspects of eligibility including the start date of the subsidy payments to the rest home or hospital through a NASC agency.

[More information on Residential Care Subsidy](#)

### **Specialised assessment**

During a needs assessment a person may be referred to a third party for a specialised assessment. The purpose of a specialised assessment is to obtain detailed information and knowledge to better assess a person's need and identify a range of possible options. The assessment is completed by a person with specialist expertise in the area to which they have been referred. Specialist assessment may be used to confirm diagnosis (and eligibility for disability support services), to determine a suitable support, for example a piece of equipment, or detail the type of rehabilitation required.

### **Total Mobility Scheme**

The Total Mobility Scheme aims to assist people with impairments to enhance their community participation by accessing appropriate transport by way of taxi vouchers that provide a discount of (usually) 50 percent off the normal taxi fare. It also provides funding assistance for the purchase and installation of wheelchair hoists in taxi vans.

Nelson Tasman Total Mobility operates within the regions administered by Nelson City Council and Tasman District Council:

- Northeast of Nelson City to the Marlborough District Council boundary at the Rai Saddle
- Nelson City and suburbs
- South including urban and rural Richmond, Hope, Brightwater and Wakefield to Buller District Council boundary south of Murchison
- Northwest to Mapua, Motueka and Golden Bay

For information from the Nelson City Council visit

[http://www.nelsoncitycouncil.co.nz/services/total\\_mobility.htm](http://www.nelsoncitycouncil.co.nz/services/total_mobility.htm)

For information in from the Marlborough District Council visit

<http://www.marlborough.govt.nz/community/positive-ageing.cfm?highlight=total%20mobility%20scheme#total%20mobility%20scheme>

**Weka (What everybody keeps asking - about disability information)**

Weka is New Zealand's national disability information web site, for people with disabilities, their families, whanau and caregivers, health professionals and disability information providers. Weka is maintained by Enable New Zealand and the New Zealand Federation of Disability Information Centres (NZFDIC).

To visit Weka link to: <http://www.weka.net.nz>